

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 16

August 15, 2012

**SUBJECT:** SPECIALIZED COLLISION INVESTIGATION DETAIL -  
DEACTIVATED; AND MULTI-DISCIPLINARY COLLISION  
INVESTIGATION TEAM - ACTIVATED

**PURPOSE:** This Order deactivates the Specialized Collision Investigation Detail (SCID) and activates the Multi-Disciplinary Collision Investigation Team (MCIT), under the command of Traffic Coordination Section, Emergency Operations Division.

**PROCEDURE:** Attached is the revised Department Manual Section 4/412, *Multi-Disciplinary Collision Investigation Team*, and the Organization and Functions of the LAPD regarding the MCIT with revisions in italics. Department Manual Section 4/432.10, *Injury Classification - Criteria*, is attached for reference. The MCIT will maintain the assigned correspondence reference number of 16.2 and the radio unit designation of "6D" from the SCID.

In addition, this Order revises the Organization and Functions of the LAPD to add Real-Time Analysis and Critical Response Division's responsibility for making notifications regarding traffic collisions resulting in an MCIT response.

**AMENDMENTS:** This Order amends Department Manual Section 4/412, and the Organization and Functions of the LAPD, accessible within the Organization Information link on the Department's Local Area Network.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Internal Audits and Inspections Division, will review this directive and determine whether an audit or inspection will be conducted in accordance with Department Manual Section 0/080.30.



CHARLIE BECK  
Chief of Police

Attachments

DISTRIBUTION "D"

**Department Manual**  
**Volume IV**  
**Revised by Special Order No. 16, 2012**

**412. MULTI-DISCIPLINARY COLLISION INVESTIGATION TEAM.** The *Multi-Disciplinary Collision Investigation Team (MCIT)* is responsible for *critical traffic investigations, traffic reconstructions, and teaching collision investigation schools*. The *MCIT* shall be requested in any of the following incidents:

- *Any traffic collision that results in an "A" or "K" injury (as defined in Department Manual Section 4/432.10) and involves City-owned or City-mileage vehicle or involves the actions of any involved party being influenced by City property or a City employee acting within the scope of his/her employment;*
- *Any traffic collision resulting in an "A" or "K" injury which may result in a felony criminal prosecution and which requires a critical traffic collision investigation. This would require the recommendation of the concerned traffic division watch commander or on-call traffic division detective, with the approval of the Officer in Charge (OIC), Traffic Coordination Section (TCS);*
- *Any major unusual traffic occurrence, when requested by the concerned traffic division watch commander and with the approval of the OIC, TCS; or,*
- *Any request by a commanding officer, without further review by either the traffic watch commander or the MCIT supervisor.*

**Note:** *The Commanding Officer, Emergency Operations Division (EOD), has the final authority in determining whether the MCIT will respond to the scene of a traffic-related incident.*

The traffic division watch commander or on-call traffic division detective of the concerned geographic bureau *must* contact the *OIC, TCS*, for approval prior to requesting the *MCIT*.

**Note:** When *TCS* is closed, *Real-Time Analysis and Critical Response Division (RACR)* must be notified and requested to contact the on-call *MCIT* supervisor, *TCS*.

**Multi-Disciplinary Collision Investigation Team.** The *MCIT* is comprised of the following personnel:

- *(1) Commanding Officer, Counter Terrorism and Special Operations Bureau or Commanding Officer, EOD;*
- *(1) Department Risk Manager or representative;*
- *(1) Lieutenant II;*
- *(1) Sergeant II;*
- *(1) Detective III;*
- *(2) Detective II;*
- *(2) Police Officer III;*
- *(1) Automotive Supervisor or higher rank supervisor designated by the Commanding Officer, Motor Transport Division, as an adjunct member; and,*
- *(1) Traffic Engineer, Los Angeles Department of Transportation, as an adjunct member.*

**Department Manual**  
**Volume IV**  
**Revised by Special Order No. 16, 2012**

***Note:** The MCIT supervisor is responsible for requesting the response of the aforementioned personnel. The MCIT supervisor will also notify RACR and the on-call Deputy City Attorney for all MCIT call outs. In addition, the MCIT supervisor may call upon resources of geographic Traffic Division, as needed, to assist in various aspects of an investigation.*

***Multi-Disciplinary Collision Investigation Team Responsibilities.** The MCIT is responsible for the following:*

- *Completing critical traffic collision investigations;*
- *Conducting downloads of a vehicle's Event Data Recorder and Power Control Module;*
- *Conducting follow-up investigations;*
- *Conducting compelled interviews of Department employees when applicable and in accordance with Government Code Section 3300;*

***Note:** Prior to conducting the compelled interview, the MCIT interviewer should ensure that the involved employee, when practical, reviews the Digital In-Car Video System footage captured during the incident, consistent with Department Manual Section 3/579.13.*

- *Conducting tape-recorded interviews of all involved parties;*
- *Conducting tape-recorded interviews of all witnesses;*
- *Conducting vehicle examinations;*
- *Filing cases with the District or City Attorney's Offices;*
- *Handling all reconstructions;*
- *Handling arrests and bookings;*
- *Presenting the facts and evidence of the traffic collision at the Chief of Police 72-hour Briefing; and,*
- *Teaching Department traffic schools.*

## **ORGANIZATION AND FUNCTIONS OF THE LAPD**

**(Accessible from the Organization Information link, on the Department's Local Area Network)**

**Revised by Special Order No. 16, 2012**

### **EMERGENCY OPERATIONS DIVISION, TRAFFIC COORDINATION SECTION.**

Traffic Coordination Section is comprised of:

- Traffic *Analytical* Unit (TAU);
- *Pursuit Review Unit*; and,
- *Multi-Disciplinary Collision Investigation Team (MCIT)*.

### **TRAFFIC COORDINATION SECTION (TCS) - FUNCTIONS.**

Traffic Coordination Section is responsible for *the following*:

- Assisting the Department Traffic Coordinator (DTC) with the administration of the Department's Fleet Safety Program;
- Providing the Office of Special Operations with information that will facilitate driver-training needs;
- Coordinating, providing training for the Radar Enforcement Program;
- Drafting and reviewing traffic-related legislation, reviewing traffic-related court decisions, and recommending amendments to the Department's traffic procedures;
- Conducting studies of on-duty, employee-involved traffic collisions, and preparing traffic collision history packages for administrative review;
- Assisting sworn employees whose driving record improperly reflects an on-duty traffic collision;
- Acting as the Department Coordinator, *Procurer and Administrator* for *all* traffic related grants;
- *Administering and coordinating the Department's Preliminary Screening Alcohol Device (PSAD) program*;
- Acting as the Department Coordinator for DUI Emergency Cost Recovery Program;
- Administering the Department's Pull Notice Program (Manual Section 3/209);
- Completing traffic collision reconstructions for traffic division detectives and for the District and City Attorney's offices;
- Maintaining and updating the Department Traffic Manual;
- Coordinating and instructing traffic collision investigation schools and providing in-service training;
- Providing data entry and maintenance of employee Traffic Collision information in the Training Evaluation and Management System (TEAMS)(Manual Section 3/791.10);
- Maintaining on-call availability for *MCIT* personnel, responding to all *critical* traffic collision (T/C) investigations involving City liability, and *handling the entire investigation*;
- Maintaining liaison between *MCIT* personnel and the City Attorney's Office;
- Coordinating the Department's Bandit Taxicab Enforcement Program;
- Coordinating the Department's Anthrax Antibiotic Distribution Program; and,
- *Reviewing the Vehicle Pursuit Report to determine compliance with Department policies and procedures.*

## **ORGANIZATION AND FUNCTIONS OF THE LAPD**

**(Accessible from the Organization Information link, on the Department's Local Area Network)**

**Revised by Special Order No. 16, 2012**

**TRAFFIC COORDINATION SECTION - SPECIAL LIAISON.** Traffic Coordination Section is responsible for maintaining liaison regarding traffic-related issues with:

- *Los Angeles* Department of Transportation;
- California Highway Patrol;
- Los Angeles Unified School District;
- *California Office of Traffic Safety*;
- *Safe Transportation Research and Education Center, University of California Berkley*;
- *and,*
- *Other agencies.*

**Department Manual**  
**Volume IV**  
**Attachment to Special Order No. 16, 2012**

**432.10 INJURY CLASSIFICATION - CRITERIA.** Traffic collision injuries shall be classified as follows:

- **'A' Injury.** Major injury. Any serious, incapacitating injury which normally requires hospitalization, other than for observation, *and* prevents the victim from walking or driving.
- **'B' Injury.** Non-incapacitating injury. Any visible injury, other than fatal or incapacitating.
- **'C' Injury.** Momentary unconsciousness or complaint of pain without visible signs of injury.
- **'K' Injury.** An injury which results in death.